

**MINUTES**  
**OTTAWA COUNTY CENTRAL DISPATCH**  
**POLICY BOARD**  
**Central Dispatch Training Room**  
**September 22, 2016, 9:00 a.m.**

**PRESENT:** Patrick McGinnis, Ryan Cotton, Chris McIntire, Toby Van Ess, Stuart Visser, Alan Vanderberg, Don Komejan

**ABSENT:** Steven Patrick

**GUESTS:** Jim Bonamy – Grand Haven Finance

**STAFF:** Tim Smith, Tom Valdez, Laura DeGoede

**NO PUBLIC COMMENT**

**AGENDA ADDITIONS:** Tim Smith mentioned he had to leave in time to make a CLEAR meeting in Lansing at noon.

**SUBJECT: APPOINTMENT OF DON KOMEJAN**

MOTION CD16-2031 To appoint Don Komejan to serve on the Policy Board replacing Jerry Felix.

Moved by: Visser

Carried

Supported by: Cotton

Later in the meeting Pat McGinnis had everyone introduce themselves for Don.

**SUBJECT: MINUTES**

MOTION CD16-2032 To approve the April 21, 2016 Joint Meeting Minutes of the Policy Board and the Technical Advisory Committee.

Moved by: Van Ess

Carried

Supported by: McIntire

**SUBJECT: BUDGET PERFORMANCE, REVENUES, & BALANCE SHEET and CHECK REGISTER REPORTS**

Tim Smith noted that 911 is now receiving the millage twice a month and this has made our cash flow easier to read and follow. Every item is tracking well.

Jim Bonamy mentioned the two million dollar payment paid towards the Motorola Radio project.

MOTION CD16-2033 To receive the Budget Performance, Revenues & Balance Sheet and Check Register Reports as presented.

Moved by: Visser

Supported by: Van Ess

Carried

## **OCCDA DIRECTOR'S REPORT**

### **A. Texting to 911**

Tim stated that we have been talking about texting to 911 for a while and our center has been successful with texting with outbound texts through SMART 911. Our Center will start testing inbound texting within the next two weeks. In about 45 to 60 days we will be receiving inbound texting. We have let Allegan, Muskegon and Kent County know of our plans and they will let us know when they can start receiving inbound texting.

### **B. Radio Project Update**

911 has been working with several municipalities, with Motorola and Tele-Rad. We are just about ready to start construction on a tower in Jamestown Township.

Historically we have had poor radio coverage in the northeastern part of the county. There is one State tower in the county on 68<sup>th</sup> and Lincoln. The State is willing to let this tower be part of our simulcast system and will put all of the equipment on the tower. This will help coverage within the Fair Life Milk factory in Coopersville, which wasn't possible before. The State has been a team player regarding our radio project.

Tim has been working with Chester Township to build a 199 foot tower at Chester Township Hall. This will help out the whole Chester Township, Tallmadge Township, and Wright Township radio coverage.

The Radio Committee is continuing to build Talk Groups. Central will be working with Allegan with their radio employees to work with the same system. Kent County has a surcharge increase slated for November 8 dedicated for their radio system. Kent County is hoping to move to the MPSCS. This would provide another back up for us and us for them.

Tim stated that there have been questions regarding fire paging. We will keep the VHS for fire paging. The capabilities for doing fire paging on 800 will also be there. In Grand Traverse they are using 800 for fire paging and this opens an opportunity for our fire chiefs to go for a fire grant for all of fire to have new pagers. Tim presented this to the Fire Chiefs at their meeting this week.

At the Allendale site we are putting directional equipment on the tower and that should give 100% coverage at Grand Valley.

### **C. Proposed 911 Legislative Changes**

Tim stated that the State 911 Committee has proposed some changes to the existing state 911 law. Currently there is a fund that finances how 911 centers receive their calls. There are other telco companies that are giving this same service. The funding that finances this is not enough. The fund will run dry in 2018 if legislative changes are not made. The committee is looking to change the present user fee from 19 cents to 25 cents. That will generate 8 million dollars a year to pay for the network costs that are coming in. As we move into Next Generation 911 with inbound texting and video and all of the other pieces, someone has to pay for the network. 19 cents is not enough.

There is a part of the statute that a county board could charge by resolution for a 42 cent surcharge without going to the voters. Some type of change should be done.

In 2000 there were 202 911 Centers, now there are 144, this has been evolving to fewer centers, which shows continued consolidation across the State. Over time we are not adding 911 centers to drive costs up, we are consolidating more and more. The funding just isn't there for network costs.

The new legislation will push telco companies to provide proper statistics to 911 centers.

The next piece is to set network standards.

**D. 911 Phone Discussion**

Tim will be bringing recommendations in December or January for upgrades to our 911 phone system and our admin phone system.

**E. Technical Surcharge**

The Technical Surcharge is told to us each year. We do not receive it. This year it will be 28 cents. The phone companies collect this on landlines only.

Chris McIntire asked when we would Go Live with our radio project. Tim answered about the 4<sup>th</sup> quarter of next year. Ottawa County 911 will be going up just about the same time as Allegan.

**MERS ACTUARIAL VALUATION**

Executive Summary was attached. As of 2015 it was 86 % funded. Central pays as recommended by the Actuarial and there are about nine employees in the plan. Jim Bonamy stated that we are not required to pay by the Actuarial but by following the Actuarial this keeps the plan funded pretty well.

Laura was asked to email out the full MERS Actuarial to the Board.

**SUBJECT: 2017 BUDGET**

Tim stated this is the same format that has been used in previous years. Jim Bonamy and Tim are extremely conservative on any millage growth. They look at the whole millage cycle which ends in 2028. Tim felt that based on conservative cash flows, millage increase, we are in solid financial shape moving forward. Last year we worked on the budget extensively with the radio project and now it is included with this budget. We also have a conservative 2% wage increase. The issue moving forward is our health care and Central is under 50 employees so Central is under the full brunt of the Affordable Care Act. The capital projects that we are aware of are included as well.

MOTION CD16-2034 To approve the 2017 Budget as presented.

Moved by: Vanderberg

Supported by: McIntire

Roll Call Vote:

	<u>Yes</u>	<u>No</u>
Patrick McGinnis	Yes	_____
Ryan Cotton	Yes	_____
Chris McIntire	Yes	_____
Toby Van Ess	Yes	_____
Steven Patrick	Absent	_____
Stuart Visser	Yes	_____
Alan Vanderberg	Yes	_____
Don Komejan	Yes	_____

Seven Yes Votes and One Absent - Carried

There was discussion of what members felt the growth of Ottawa County might be in the future.

**DIRECTOR'S REQUEST FOR AN ANNUAL REVIEW**

Ryan Cotton will chair the sub-committee for the Director's Annual Review. Also included on this committee are Toby Van Ess and Patrick McGinnis.

Policy Board Meeting Adjourned 9:47 a.m.

Next Meeting: FRIDAY, December 2, 2016, 9:00 a.m. Central Dispatch