

MINUTES
OTTAWA COUNTY CENTRAL DISPATCH
JOINT MEETING OF POLICY BOARD and
TECHNICAL ADVISORY COMMITTEE
Central Dispatch Training Room
April 20, 2017, 9:00 a.m.

PRESENT FOR POLICY BOARD:

Patrick McGinnis, Ryan Cotton, Mike Haverdink, Don Komejan, Al Vanderberg, Chris McIntire,
Toby Van Ess

ABSENT:

Steven Patrick

PRESENT FOR TECHNICAL ADVISORY COMMITTEE:

Matthew Messer, Kurt Gernaat, Brian Sipe, Gary Dreyer, Steve Kempker, Jeffrey Hawke, Kevin Walk,
Chris McIntire, Beth Thomas-Baas

ABSENT:

Bill Olney, Jim Kohsel

STAFF:

Tim Smith, Tom Valdez, Joe LaLonde, Laura DeGoede

GUESTS:

David Gabler	New World/Tyler
Erin Miller	New World/Tyler
Joshua Mausolf	OCCDA Supervisor

POLICY BOARD MINUTES

PUBLIC COMMENT – None

AGENDA ADDITIONS or CORRECTIONS - None

SUBJECT: MINUTES

MOTION CD17-2048 To approve the February 16, 2017 Minutes of the Policy Board.

Moved by: Cotton

Carried

Supported by: Komejan

SUBJECT: BUDGET PERFORMANCE, REVENUES, & BALANCE SHEET and CHECK REGISTER REPORTS

Tim has been working with Jim Bonamy for the 2018 Budget. We finished the 2016 Audit which came out very well and can be sent electronically if desired. Revenues and expenditures are tracking well.

There are efforts in Lansing to make changes to the 911 legislation, potentially changing the fee at the state level from 19 to 25 cents. This extra 6 cents would fund networking throughout the state. As Tim gets more information he will email the Board.

MOTION CD17-2049 To receive the Budget Performance, Revenues, & Balance Sheet and Check Register Reports as presented.

Moved by: Cotton

Supported by: Van Ess

Carried

SUBJECT: LETTER TO APPROVE MILLAGE ASSESSMENT RECOMMENDATION and 2018 TAX LEVY

Tim explained that we have allowed the full tax levy for the last 20 to 28 years which allows us to fund all of our operations here at Dispatch and also fund the Radio Project. There are also other projects that are funded with the tax levy.

MOTION 17-2050 To approve the 2018 Millage assessment at .4400 mils as presented by the Executive Director and to approve the 2018 Tax Resolution and forward to the County Board of Commissioners.

Moved by: Van Ess

Supported by: McIntire

Roll Call Vote:

Yes

No

Patrick McGinnis	Yes	
Ryan Cotton	Yes	
Mike Haverdink	Yes	
Don Komejan	Yes	
Alan Vanderberg	Yes	
Chris McIntire	Yes	
Toby Van Ess	Yes	
Steven Patrick	Absent	

OCCDA DIRECTOR'S REPORT

A. Tyler / New World Progress

Both David and Erin were here from Tyler/New World. And an overview pamphlet report of items finished and still to be worked on was passed out to everyone. This overview is to help everyone understand the overall multifaceted plan of software enhancements or functionality that has been requested or being worked on. Some are large scale products that are being worked on for fall. Al Vanderberg stated that it would be helpful for the deadline or completion date to be entered on this report. Al asked if this report shows an April release and there are still outstanding issues, when can we expect those issues to be resolved? Erin answered that it is difficult to say and it depends on what the issue is. When they make the software available and when the plan is here and put it into production are two different things. Erin thought not to put the April release

into live production because of the time frame and the things that are going on. It is available and will not be implemented until fall. Al asked for a drop dead date when all of the items on the list would be done. Erin stated that we have to come up with the fall release implementations, if the county is willing to get that into testing as soon as it is available, and work for a GO Live date several weeks out, Erin stated that completion of all of these items on the list should be done by October and Al stated hopefully by the end of the year. Erin stated again there are software issues that they are working on that are just software maintenance.

Toby Van Ess asked that this report be emailed to the Policy Board members so they are able to talk to the users about what has been done. Erin stated that they will send out a monthly email to the Policy Board.

Joe LaLonde stated on April 2 we had an update implemented. It was done on a Sunday and went well. It has been fairly solid. This made a difference with speed on traffic stops, which are totally changed. It takes 3 to 4 seconds. This was a reduction from 20 seconds. There have been very few complaints from law enforcement.

David continued with the report. Erin stated that we could do an upgrade during the summer if anyone was open to that.

Matt Messer stated that the traffic stop is the number 1 priority issue. Joe stated that it was working about 90% of the time, there were only certain areas where it was not working. Erin stated that the 10 % would be fixed next week. The old system had venues associated with an address. The new system does not. Joe stated the traffic stop is supposed to put in the address where the officer is at and the dispatcher is supposed to verify the address.

Steve Kempker stated that their union is getting ready to give a grievance to the overall system for officer safety at a traffic stop. However, with improvement with the traffic stop issue he is waiting to see how things progress.

Matt also brought up that the search capability is really big for officers on the road to make sure they are dealing with the correct person. Erin stated that this is in the plan to go into the system in fall. If this is that important we need to change the plan to give another update at an earlier date. Typically Joe stated we try not to do upgrades during the tourist season. We can move the 11.7 up to May. Erin stated get those two items put into that upgrade.

Erin stated that there are many departments around the United States that are happy with this system. She has given names and addresses so the Board may contact them. This will also help the trust issue between the users and New World. Because these other departments have been successful this gives Erin confidence that they can master the issues that we are having with the new system.

Erin gave information regarding other agencies that have this new system coming from the AS400 as Central Dispatch has done.

Matt also asked for Incident Research for year-end reports. Joe explained the process of what reports departments can do and what reports they have to ask Joe.

Joe suggested that the Tyler developers use the same size screen as what the new MCTs will have so they know what our users have to deal with.

Pat McGinnis stated we meet only quarterly, and perhaps it would be better to add an additional meeting this summer. Tim said we can always call a special meeting. Pat suggested a July meeting. Laura will send out dates by email. Ryan Cotton suggested that T.A.C. be present also.

B. MCT Discussion

Jeff Hawke complained that the screen is so small that it is hard to deal with in the police vehicle. Tim stated that originally we thought this new system would fit on the existing screen. We are looking at testing later this summer. Tim will ask the board to allow the replacement of MCTs a year earlier. This has been looked at from a financial perspective. We will have everyone involved with the testing.

Joe stated the current MCTs do not have the horse power for the new system. Much of this system was written with the bigger screen in mind. The new MCTs will be bigger, but not as big as needed. Joe stated the officers are doing more inside their vehicles than ever before. In the past Joe stated that we have 3 or 4 MCTs to travel around to different departments to test.

Joe suggested that we start testing the MCTs in mid-July, August for recommendation in September. Brian Sipe asked about fire with MCTs. Tim stated that if there are fire applications that are worthwhile he will certainly include fire in the MCT project.

C. Radio Project Update

Tim stated he will email the normal end of the month report at the end of next week. Tim is meeting with Kent, Allegan and Muskegon county the 2nd week in May. Orville from MSP will here to meet with the Radio Committee. As the sites come up we will start testing in those areas. May 4 they will be constructing a new tower in Chester Township. Go Live Date with construction and everything with testing done, will be between Thanksgiving and Christmas. If we need more time we will go live in January.

D. Phone System Discussion

Our phone system is older than our MCTs. We need to replace our admin phone system and the 911 phone system. Cost is 350 – 500, 000. We have put a place holder for 500,000. We are looking at bringing the recommendation in September. 90% of the cost is for the 911 phone system. Pat McGinnis hoped that whatever we are doing that we are in step with the school system and others. Tim stated we are looking at FOGNET and FOGNOG. This will also include the back haul for the phone system.

TECHNICAL ADVISORY COMMITTEE MINUTES

SUBJECT: MINUTES

MOTION CD17-347 To approve the February 7, 2017 Minutes of the Technical Advisory Committee.

Moved by: Gernaat

Supported by: Dreyer

Carried

COMMITTEE REPORTS

A. Emergency Management

Beth Thomas-Bass stated that the Hazard Mitigation Plan has been updated for Ottawa, Kent, and Grand Rapids. It has been approved 100% by MSP, Homeland Security division and is on the FEMA desk right now. Then Beth will ask each jurisdiction in the county to adopt this plan which in turn gives them by FEMA funds.

We flooded twice this year so far. In January the flood was at 14 feet and last week in April was at 14 -18 feet.

We are updating the Support Plan this year.

B. Fire S.O.P.

There is nothing to report. Committee met but there was not a quorum.

C. Radio

ROUND TABLE

Tim stated at the Emerging Technology meeting that we got a update on MPSCS and First Net of where they are changing. Originally FirstNet from ATT concentrated on the Urban areas. There are significant gaps in the rural areas and those need to come first.

From Brad Stoddard we received the current copy of the National Interop Channel Guide which the Radio Committee will be looking through for talk groups.

Tom Valdez stated that the tactical position in Dispatch is being underutilized. For officers use the tactical for extra LEIN work or whatever.

SUBJECT: CLOSED SESSION

MOTION CD17-2051 To approve for Closed Session to discuss Union Agreement Negotiations.

Moved by: Haverdink

Supported by: McIntire

Carried

MOTION CD17-2052 To come out of Closed Session.

Moved by: Vanderberg

Supported by: McIntire

Carried

SUBJECT: ADJOURNMENT

10:59 a.m.

MOTION CD17-2053 To adjourn the Joint Meeting of the Policy Board and the Technical Advisory Committee.

Moved by: Vanderberg

Supported by: Komejan

Carried

Next Meetings:

Policy Board – Thursday, September 14, 2017, 9:00 a.m. (Possibly in July)

Technical Advisory Committee – Tuesday, September 5, 2017, 1:30 p.m. (Possibly in July)