



Ottawa County Central Dispatch Authority West Olive, MI

Public Safety Communications Specialist
Hourly Pay Range \$21.97 to \$28.71

Ottawa County Central Dispatch (911) is currently accepting applications for the position of Public Safety Communications Dispatcher. The position is responsible for dispatching for law, fire and EMS agencies in Ottawa County. The dispatch environment is customer service oriented and can be fast paced at times. The ability to multi-task and be a team player are essential skills for all applicants. Dispatchers work 12-hour shifts, 7 days in a 2-week period after initial training. All training will be provided; no experience necessary!

BENEFITS: Health, dental and vision, paid vacation and holidays, MERS 401a and MERS 457 with partial employer match, Employee Assistance Program, and continuous training with opportunities for advancement!

MINIMUM QUALIFICATIONS: A minimum of eighteen (18) years old and a high school diploma, or equivalent, are required. Applicants must be able to type a minimum of 35 words per minute.

To apply visit us at www.ocdda.org and include your resume and cover letter in your application.

APPLY TODAY TO JOIN OUR TEAM! APPLICANTS WILL BE CONTACTED SHORTLY AFTER APPLICATIONS ARE RECEIVED.