

MINUTES
OTTAWA COUNTY CENTRAL DISPATCH
POLICY BOARD
Central Dispatch Training Room
Friday, December 2, 2016, 9:00 a.m.

PRESENT: Patrick McGinnis, Ryan Cotton, Alan Vanderberg, Chris McIntire, Steven Patrick, Stuart Visser, Don Komejan

ABSENT: Toby Van Ess

GUESTS: James Bonamy – Grand Haven Finance

STAFF: Tim Smith, Tom Valdez, Joe LaLonde, Laura DeGoede

NO PUBLIC COMMENT

AGENDA ADDITIONS

- 1) GVSU – Right of Way
- 2) Update on Bonnie Postma

SUBJECT: MINUTES

MOTION CD16-2035 To approve the September 22, 2016 Meeting Minutes of the Policy Board.

Moved by: Visser

Supported by: McIntire

Carried

SUBJECT: BUDGET PERFORMANCE, REVENUES, & BALANCE SHEET and CHECK REGISTER REPORTS

Jim Bonamy stated that there is the Budget Performance for October 31 and also budget adjustments brought up to November 16, 2016. The budget amendment shows the principle and interest for the Motorola Project. That will be finalized by the end of this year.

Tim stated that it was a nice surprise with our health care for next year and it only went up 1.12%.

MOTION CD16-2036 To receive the Budget Performance with Revisions for November 2016, Revenues & Balance Sheet and Check Register Reports and year end Budget Adjustments as presented.

Moved by: Vanderberg

Supported by: Komejan

Carried

OCCDA DIRECTOR'S REPORT

A. CAD Update

Tim stated that the CAD, Records, Mobile Project hasn't gone as well as it should have. We received this overview last night and New World / Tyler technical staff will be on site at the County, Grand Haven,

wherever they are needed. They are working on the fixes. They have committed to come down in January with command staff. They will be attending our next T.A.C. and Policy Board meetings to answer any questions.

Joe stated we are maybe 75 % with the CAD of where we want to be and he expects it to become more stable next month. The releases coming out will help fix some of the issues that we have been waiting for. It is becoming more efficient and this is a big change and it takes time. There are no more crashes like before.

For the last year and a half we felt Tyler didn't have enough help and they have now added a lot more staff on their end. Tim feels we have significant support and movement.

B. Radio Project Update

Tim will be putting out another update on Monday. We have put up a tower at Jamestown.

We had talked about whether or not to keep the tower at Allendale or co-locate at GVSU. The tower site at Pierce and 48th will be a directional. Grand Valley wants to put a walkway / bike path on the north side.

SUBJECT: EASEMENT AGREEMENT FOR GVSU

MOTION CD16-2037 To authorize the Director to execute an easement agreement with Grand Valley State University upon receipt of documentation from legal counsel, Doug Van Essen.

Moved by: Vanderberg

Supported by: Cotton

Carried

C. Inbound Texting to 911 Status

We will be doing Texting and sent out a notice to all of the phone carriers on July 28, 2016. We have tested with all of the carriers except T-Mobile. As soon as that testing is complete we will be putting out a newsletter that we will be doing inbound texting.

D. 457 Plan Discussion

In 2000 when Dispatch moved from a Defined Benefit Plan to a Defined Contribution Plan, it was also established to have a 457 Plan to help plan for retirement medical costs. At that time, MERS didn't have a 457 plan and it was placed with ICMA. Now MERS has a 457 plan with a savings in fees of 50%. Tim will also meet with ICMA to see the difference between the two and see if there are unseen problems before deciding which company will have our 457 Plan.

E. Bonnie Postma

Bonnie does have terminal cancer. Bonnie Suchecki and Tim have been working with her. We are posting her job because it is a pretty important job that we cannot leave empty.

Central will also be hiring two dispatchers to fill the void and keep our head count at 41.

SUBJECT: 2017 OCCDA STAFF COMPENSATION RECOMMENDATIONS

Tim stated that we are looking at a 2% wage increase for non-union. The union employees have a clause of "me too" which will give them also a 2% wage increase. For medical the nonunion pay 9.5% towards their co-pay and the union pays 11%. This keeps us under the hard cap with the Affordable Care Act. For 2016 the plan was 1350/2700 and has gone up only slightly for 2017 at 1450/2900.

MOTION CD16-2038 To approve the OCCDA 2017 Staff Employee Compensation Recommendations as presented.

Moved by: Patrick

Supported by: Visser

Carried

SUBJECT: UPS BATTERY RECOMMENDATION

MOTION CD16-2039 To approve the UPS batter replacement in the amount of \$10,056.72 from Hedrink as presented.

Moved by: Vanderberg

Supported by: Komejan

Carried

SUBJECT: VMware SOFTWARE SUPPORT RECOMMEDATION

Joe stated that this is the software that runs all the servers.

MOTION CD16-2040 To approve the VMware Software Support Service Contract for 2017 – 2020 in the amount of \$15,150.96 as presented.

Moved by: Vanderberg

Supported by: Patrick

Carried

SUBJECT: EQUALLOGIC HARDWARE/SOFTWARE SUPPORT RECOMMENDATION

Joe stated this is maintenance on the SAN which has all of the data stored. This communicates back and forth with the VMware software. They work together.

MOTION CD16-2041 To approve EqualLogic hardware/software support service contract for 2017 in the amount of \$11,387.58 as presented.

Moved by: Komejan

Supported by: Vanderberg

Carried

SUBJECT: 2017 MEETING DATES

MOTION CD16-2042 To approve the 2017 Meeting Dates as presented.

Moved by: Patrick

Supported by: McIntire

Carried

PLAQUE WAS GIVEN TO STUART VISSER FOR HIS RETIREMENT TO COMMEMORATE HIS MANY YEARS OF SERVICE TO THE POLICY BOARD.

SUBJECT: CLOSED SESSION

A. MOTION CD16-2043 To approve to go into Closed Session to discuss the Executive Director's Resolution.

Moved by: McIntire

Supported by: Patrick

Roll Call Vote:

	<u>Yes</u>	<u>No</u>
Patrick McGinnis	Yes	_____
Ryan Cotton	Yes	_____
Alan Vanderberg	Yes	_____
Chris McIntire	Yes	_____
Toby Van Ess	Absent	_____
Steven Patrick	Yes	_____
Stuart Visser	Yes	_____
Don Komejan	Yes	_____

Seven Yes, One Absent

B. To approve to come out of Closed Session.

Moved by: Vanderberg

Supported by: Komejan

Carried

C. To approve the Director's Resolution keeping with the same benefits as the nonunion with an additional accrual of five days' vacation.

Moved by: Vanderberg

Supported by: Patrick

Carried

Meeting adjourned 9:55 a.m.

Cake was provided for Stuart Visser's retirement.

Next Meeting Thursday, February 16, 2017, 9:00 a.m.