

**MINUTES**  
**OTTAWA COUNTY CENTRAL DISPATCH**  
**POLICY BOARD**  
**Central Dispatch Training Room**  
**August 18, 2011, 9:00 a.m.**

**PRESENT:** Patrick McGinnis, Soren Wolff, Steven Patrick, Stuart Visser, Al Vanderberg, Carl Rothenberger for Chris McIntire, Jim Miedema

**ABSENT:** Jerry Felix

**GUESTS:** Steve Girard, Labor Attorney  
Jim Bonamy, Grand Haven Finance

**STAFF:** Tim Smith, Joe LaLonde, Laura DeGoede

**NO AGENDA ADDITIONS OR CORRECTIONS**

**NO PUBLIC COMMENT**

**SUBJECT: MINUTES**

MOTION CD11-1056 To approve the Minutes of the April 21, 2011 Joint Meeting of the Policy Board and the Technical Advisory Committee.

Moved by: Vanderberg

Carried

Supported by: Miedema

**SUBJECT: BUDGET PERFORMANCE, REVENUES, & BALANCE SHEET REPORTS**

MOTION CD11-1057 To receive the Budget Performance, Revenues, & Balance Sheet Reports as presented.

Moved by: Patrick

Carried

Supported by: Vanderberg

**SUBJECT: CHECK REGISTER**

MOTION CD11-1058 To receive the Check Register Report as presented.

Moved by: Visser

Carried

Supported by: Patrick

**OCCDA Director's Report**

**Recognition of Soren Wolff's Retirement**

Tim presented Soren with a plaque recognizing all of his years with the Ottawa County Central Dispatch Policy Board. With Soren's retirement, this is his last meeting. All of the Policy Board members wished

him well. Soren came on board right after the Policy Board was established. Soren mentioned that Greg Robinson, Assistant City Manager of Holland City will be the interim with the Policy Board.

**Employee Count**

Three of the four part time employees that were hired last year are gone. One other part time employee will be retiring at the end of this year. Central will be hiring two more part time employees after the first of the year to give a total of four part time. The total employee count will be 41 at that time.

**Narrow Banding**

Central is about 75% done with the physical inventory of radios in the county. A physical inventory hasn't been done since 2004 and different entities had lists that do not match up. Grand Haven Township Fire has refused to cooperate. All other fire agencies have come forth and all of the police agencies as well. Central has been using grant money to upgrade the base stations. Discussion about the Spectra radios being offered through a Motorola sale.

**Tim's Vacation**

Tim will be on vacation to Germany and Italy September 13 through the 28<sup>th</sup>.

**SUBJECT: MERS ACTUARIAL VALUATION**

Tim stated that the monthly payments are going down. The entire report will be put on the web for the Board. Jim Bonamy gave an update from a MERS meeting stating that in October MERS is looking into whether or not 4% increase in annual wages is appropriate.

MOTION CD11-1059 To receive the MERS Actuarial Valuation Report as information.

Moved by: Wolff

Supported by: Patrick

Carried

**REVIEW 2012 BUDGET**

The Board went over the 2012 Budget that had been previously mailed out. Tim stated that this is an operational budget and that capital items will be brought to the board on a case by case basis. Discussion pursued about interest income. For next year, Pat brought up the Board looking into lowering the millage rate. Tim also mentioned the capital items coming up such as radio replacement, the Board needing to make a decision on the microwave network, and the mobile data network. Al mentioned having future budget projections with some kind of formula that may show possible capital items. Soren mentioned having a plan for the Fund Balances now that we don't have the huge radio project that was previously anticipated.

**SUBJECT: 2010 & 2009 TECHNICAL SURCHARGE**

Effective July 1, 2011 the monthly recurring rate will be decreased by \$0.01 for a total rate of \$0.26. Copies of entire report available if desired.

In the future this item will go under the Director's Report and will not be a motion.

MOTION CD11-1060 To receive the 2010 & 2009 Technical Surcharge Financial Information.

Moved by: Vanderberg

Carried

Supported by: Miedema

**SUBJECT: CLOSED SESSION**

MOTION CD11-1061 To enter into Closed Session to discuss Union Negotiations Strategy.

Moved by: Wolff

Supported by: Miedema

A. Roll Call Vote:	<u>Yes</u>	<u>No</u>
Patrick McGinnis	Yes	
Soren Wolff	Yes	
Steven Patrick	Yes	
Stuart Visser	Yes	
Alan Vanderberg	Yes	
Carl Rothenberger for Chris McIntire	Yes	
Jim Miedema	Yes	
Jerry Felix	Absent	

B. To Come Out of Closed Session.

Moved by: Visser

Carried

Supported by: Vanderberg

**SUBJECT: ADJOURNMENT**

10:46 a.m.

MOTION CD11-1062 To adjourn the August 18, 2011 Meeting of the Policy Board.

Moved by: Miedema

Carried

Supported by: Vanderberg

Next Meeting October 27, 2011, Central Dispatch, 9:00 a.m.